



This document is a reference for where you go to find data or complete forms on the below topics.

Activity/Document	OU Health Partners Inc (Workday)	OU Health Sciences Center (PeopleSoft Self Service/TAL)
Direct Deposit Entry	Both OUHPI and OUHSC	
Home Address	Both OUHPI and OUHSC	
W4's	OUHPI	OUHSC
Pay Slips / Earning Statements	OUHPI	OUHSC
Paycheck Paid By (Deposit/Check)		Both OUHPI and OUHSC
Timesheet	OUHPI	OUHSC - Only required if on Leave Without Pay (LWOP)
Leave Accrual and Usage	OUHPI	
Benefits - (Health, Dental, Life, AD&D, Etc)	OUHPI	
Benefits - Retirement	OUHPI - 401k and 457b*	OUHSC - 401a and 457b*
W2's		Both OUHPI and OUHSC
W2c's		Both OUHPI and OUHSC

Notes:

- Anything indicated with OUHPI in OU Health Partners Inc column indicates the OUHPI document/resource is Workday.
- Anything indicated with OUHSC in the OU Health Sciences Center column indicates the OUHSC document/resource is PeopleSoft or TAL, whichever is applicable.
- Anything indicated as Both OUHPI and OUHSC means the document/resource is at the entity at the top of that column. That one entry would apply for both entities.
- 457b – only one plan should be chosen to prevent over contribution (comply with IRS Salary Deferral Limits) during calendar year. Contact OUHPI Fidelity with questions.

Contacts:

- OUHSC – payroll-services@ouhsc.edu
- OUHPI - Payroll@OUHealth.com